



VENDOR APPLICATION AND COMMISSION AGREEMENT

PetPALS of Southern New Jersey is a 501(c)3 nonprofit that works to improve the quality of life for pets and pet owners in need. We help low-income, senior, disabled and chronically ill pet owners with basic care of their dogs, cats and other companion animals to reduce suffering and ensure our community members don't have to surrender their pet pals to a shelter.

The **Lucky Paws: Pet Adoption and Arts Fair** is PetPALS' annual fundraiser, with all proceeds going to support our mission to find and help more clients care for their pets. Please review and complete the following vendor application, and return the signed document to PetPALS via:

Email: psetaro@petpalsnj.com

Mail: PO Box 228, Grenloch, NJ 08032-0228

Name of Business: _____

Contact Person(s) Name(s): _____

Business Address: _____

Phone: _____ Email: _____

Brief Description of Business and/or Products to Be Displayed/Sold at Lucky Paws:

Will You Require Power for Your Table? YES / NO

The 2021 **Lucky Paws** event (September 12, 2021) will have room for each vendor to have a standard size table (approx. 8 feet maximum), with a maximum height of 8 feet due to space constraints. Lucky Paws will be held at the Burlington County Agricultural Center's Market Barn (500 Centerton Rd., Moorestown, NJ 08057). All vendors will need to supply their own table and chairs. Early vendors will have the option of a space with access to power (maximum 6 vendors will have power, and is available on a first come, first served basis). The venue is a partially-covered barn, with open air on two sides. Social distancing protocols, as well as mask mandates, will be followed per State of New Jersey and CDC guidelines. If you wish your table to be surrounding the barn, that is possible. We recommend you bring a tent, no larger than 10 feet by 10 feet, in case of inclement weather. Other outside activities will include the kids crafts stations and Donate a Paw wall.



VENDOR APPLICATION AND COMMISSION AGREEMENT

The venue does not allow for open flames or heating devices, alcohol, toxic chemicals, or displays which produce excessive noise or smoke/vapors; all vendors must agree to these conditions upon signed agreement.

Lucky Paws is a fundraiser for PetPALS of Southern New Jersey, Inc. and PetPALS is offering space to vendors with no table reservation fees in 2021. All sales will be made at one checkout table for the event. Vendors will be assigned a two-letter code that should be associated with a number for each item. For example, Acme Pottery would be given the code 'AP' and they would number their products from 01 – 100 (or higher), with a sticker that clearly states AP01 and the item's price. Upon event completion, a receipt will be provided to each vendor outlining all the products sold by code and price, and a sales total.

This agreement is made and entered into this day, _____, 2021 between _____ and PetPALS of Southern New Jersey for a commission structure for September 12, 2021 as a part of **Lucky Paws: Pet Adoption and Arts Fair**.

Exhibition at PetPALS' **Lucky Paws** event is subject to the following conditions:

- 1.) Artists should bring a signed Commission Agreement by August 1, 2021 and provide an inventory sheet of artwork/products to be sold no later than September 1, 2021.
- 2.) The artist/vendor retains all title to his or her artwork/goods under this agreement.
- 3.) For services furnished in the sale of artworks/goods during Lucky Paws, PetPALS of Southern New Jersey shall retain a commission of 25% with 75% of all sales going to the artist/vendor.
- 4.) Price of the artwork/goods is subject to the control of the artist/vendor. Retail Value to include 25% commission for PetPALS of Southern New Jersey.
- 5.) PetPALS of Southern New Jersey shall make all payments within 30 days (maximum) after the close of the Exhibition unless an extended payment plan has been presented to and agreed upon by the artist/vendor, in which case payment would be 30 days after the final payment has been received for the sale.
- 6.) All delivery costs to and from the Lucky Paws event are the responsibility of the artist/vendor.

I have read the application and commission agreement and I agree to all the above.

Vendor's Signature: _____ Date: _____

Received by: Peter Setaro / Executive Director, PetPALS of Southern New Jersey _____